



# Volunteer Information Form

Today's Date: \_\_\_\_\_

**I.** Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone No. (Home) \_\_\_\_\_ ( Work /  Cell ) \_\_\_\_\_

E-mail \_\_\_\_\_

Please list any medical conditions that we should be aware of. \_\_\_\_\_

\_\_\_\_\_

Are you a current student?  No  Yes Grade or Year \_\_\_\_\_

If yes, what school/college \_\_\_\_\_

College or Graduate School Major \_\_\_\_\_

**II.** Volunteer Interest (check all that apply)

Paca House  Marketing  *HistoryQuest* Exhibit Guide

Paca Garden  Museum Store  *HistoryQuest* Information Desk Specialist

Preservation Research  Collections Research  Special Events

Special Events: (check all that apply)

Family Holiday Events:

Maryland Day (March)  July 4<sup>th</sup> Celebration  Holiday open house

Adult Events:

Antiques Show  Annapolis by Candlelight  Tavern Traipse

Availability: Weekdays: M T W Th F -- Weekends: Sat. Sun.

Holidays Evenings Flexible

**PLEASE FILL OUT SECOND PAGE**

III. Do you have any previous museum experience?  No  Yes

If yes, in what capacity? \_\_\_\_\_

Do you have experience speaking in public?  No  Yes Where? \_\_\_\_\_

Would you be interested in public speaking?  No  Yes

Do you have computer experience?  No  Yes

If yes, please indicate software you have used: \_\_\_\_\_

Do you speak any language(s) other than English?  No  Yes

If yes, which one(s)? \_\_\_\_\_

Please indicate if you have experience with any of the following:

- Answering phones     Public Relations     Word Processing     Computer Graphics
- Mass Mailings     Fundraising     Reenacting     Sewing/Costume Design
- Gardening     Retail Sales     Giving Tours     Document Research

IV. Why are you interested in volunteering with Historic Annapolis Foundation?

\_\_\_\_\_  
\_\_\_\_\_

How long do you expect to be a Historic Annapolis Foundation volunteer?

- Long term (a year or more)     Short term (a few months)     Indefinitely

Are there any activities that you would like to avoid?  No  Yes If yes, please list:

\_\_\_\_\_

**Thank you for your time and interest in the Historic Annapolis Foundation.**

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**FOR OFFICE USE ONLY**

Date application received \_\_\_\_\_  Added to Email  Added to Database

Interview conducted by \_\_\_\_\_:  In person  Over the phone Date \_\_\_\_\_